

PORTISHEAD PRIMARY SCHOOL

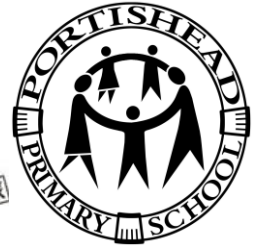
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Learning and achieving together

28th August 2020

Dear Parents and Carers,

Return to school

We are delighted to be welcoming you all back to school on 2nd of September.

School Attendance

I am sure you will have all read that from September normal pupil attendance expectations will be reintroduced nationally including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct
- a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus. **If this applies to you please contact the school in September if you have not done so already.**

September Reopening

During the last week of the holidays we will upload videos to our Facebook page which will show some of the measures we are taking in school and the drop-off and collection arrangements. These will help you get ready for the first day and may be useful to show your children to help prepare them as things will be very different.

The school will be following these 9 basic principles outlined in the DFE guidance for schools.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time. Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances. Number 6 applies in specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant.

Changes to the school, our routines and expectations will include:

- School uniform policy will be back to normal and all pupils should wear this with black shoes.
- Lunchtimes will be 45 mins to support staggered breaks but the amount of lesson time for all pupils will be exactly the same as a normal school day.
- If your child is travelling to school on a bike or scooter you will need to park this on the way to the classroom, you will not be able to double-back. Please follow this process in reverse for collecting. **Please avoid using public transport wherever possible.**
- No toys, comforters or personal belongings.
- No hot dinners – there will be a new grab and go school meal packed lunch option.
- Pupils must bring a named water bottle to prevent cross-contamination. If your child is unable to open and refill this bottle independently please send them in with more than one bottle.
- To ensure your children are protected in hot weather please apply sun cream in advance.
- There will be a strong focus on wellbeing and establishing routines in the first week as I'm sure you will expect.
- Additional hand washing and hygiene.
- Classrooms with all desks in rows facing the front.
- Children can bring in essentials such as lunch boxes, hats, coats, stationery and mobile phones. Bags are allowed.
- Children will have their own pens and pencils.
- Children will not need to bring PE Kits into school as we will be asking them to come dressed for PE on their set day (this will be confirmed).

In order to keep everyone safe there are lots of things that we are going to be doing in school. Some of the key measures will be:

- We are using the principle of year group bubbles as this works best with our limited entrances to the building, however children will spend the school day largely in class bubbles.
- Staggered start and finish times (please see timetable).
- A one-way system of entering the school site and leaving.
- A one-way system inside the building.
- School entrances will be signed.
- Lunches will be eaten in the classrooms for most classes.
- No access to IT equipment and anything that can't be easily cleaned or wiped.
- Staff only allocated to work with their groups as far as is safe (we may choose to make exceptions for first aid).
- A school based janitor to carry out additional cleaning across the school throughout the entire school day.
- No non-essential visitors allowed onsite.
- No external trips.
- Due to the importance of social distancing we recommend that all of our children are dropped off and collected by an adult to keep them safe as they enter the school site in order to protect the integrity of the bubbles, and also to keep them safe on the way to and from school.

- One adult to drop children off (you may bring siblings with you where there is no other option, however you will not be able to drop them off outside of their allocated times) and pick up.
- Play equipment will be out of bounds.
- **No peripatetic music lessons.**

The School Day

Class	Arrival Time	Home time
Whale	8:45	3:05
Octopus	8:45	3:05
Turtle	9:00	3:20
Seal	9:00	3:20
Seahorse	8:30	2:50
Penguin	8:30	2:50
Anning	9:00	3:20
Campbell	9:00	3:20
Brunel	8:45	3:05
Scott	8:45	3:05
Peake	9:00	3:20
Fossey	9:00	3:20
Moore-Cabin	8:30	2:50
Darwin-Cabin	8:30	2:50
Parks	8:30	2:50

Behaviour

The school will be mindful that it may be challenging for some pupils to return to school. We will consider any behaviour on merit and in context and will endeavour to be as understanding as possible. Where a pupil's behaviour may compromise their safety or that of their bubble then the school will take a course of action that ensures all pupils and staff are safe. The addendum to our behaviour policy will remain in place.

We are going to need your support in the following areas to ensure this next phase works effectively. You can help us in the following ways:

- Do not send children to school under any circumstances if they are displaying any symptoms of Coronavirus.
- Arrive punctually at drop off and pick up to support the staggered approach. If you arrive late your child will not be able to enter the school through the school office. Please take your child home and contact the office by phone or email and we will confirm a time for them to come in. Children will not be able to be sent to the office at the end of the day so please arrive punctually at pick up.
- Where possible walk or cycle to school rather than travelling by car.
- Where necessary park and enter the school site following the one-way system and adhering to social distancing guidance. Please follow the travel guidance below:

[Link to travel guidance](#)

- Parents, carers and children should not gather at the school gates, everyone should leave the site immediately after drop off and collection.
- The office will be closed, all contact with the school from parents should be communicated through email or telephone call.

These arrangements will only remain in place whilst necessary and the school will continue to respond to the most up to date DFE guidance.

In the event of a child or adult displaying Covid19 Symptoms:

Our procedure will be that if anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the guidance below which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

In the event of a confirmed coronavirus case:-

- We will take swift action if we become aware that someone who has attended has tested positive for coronavirus (COVID-19).
- We will contact the local health protection team. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.
- The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.
- The health protection team will work with schools in this situation to guide them through the actions they need to take.

Kind Regards,

Richard Riordan

Headteacher