**Management of Medical Needs and Administration of Medication**

**September 18**

Please see the following policies for more information:

• Administration of Medication

• Equality Policy

• SEN Inclusion Policy

• Intimate Care Policy

• Managing medical conditions.

The Children and Families Act (2014) places a duty on schools to make arrangements to support children with medical conditions. Many children who attend our school suffer from a variety of physical and mental conditions including: asthma, allergies and food intolerances. It is important that the school are fully aware of these conditions in order to keep children safe and to ensure full access to the curriculum. If your child suffers from any sort of condition or you are concerned about their health needs in school, please contact Mrs Hardwidge via the school office.

Health Care Plans:

Health Care plans are drawn up for children with life threatening conditions or conditions that require adult intervention to ensure safe and inclusive access to the curriculum. This should include all children with life threatening allergies, epilepsy and regular conditions that require alternative treatment. In some cases Mrs Hardwidge may need to contact the school nursing team in order to draw up a plan. This will be done in collaboration with parents. If you are unsure about whether your child requires a health care plan, please speak to Mrs Hardwidge the Inclusion leader.

**Health conditions and SEN:**

Children with disabilities and health conditions are not automatically put on the SEN register. Schools have a responsibility to make reasonable adjustments for these children but they will only be placed on the SEN register if they meet the definitions set out in the Code of Practice.

**Administering Medication:**

Medication is administered at the school’s discretion and each request is considered individually. Medication must be provided to the office so that it can be kept securely. It must be in the original container with the pharmacy label containing the child’s name and the dosage to be given clearly visible. School will administer medication as per the pharmacy label and not according to other plans or forms that may have been completed, so please ensure that medication is updated if the dosage changes. Please note, it is the responsibility of the parent / carer to ensure that the correct medication is provided and that this medication is in date. Staff will not administer any medication that is out of date.